

**Mason County Eastern School District
Board of Education
MINUTES OF ORGANIZATIONAL MEETING
January 20, 2025
High School Library**

I. Call to Order

The meeting was called to order by Ed Miller at 7:11 p.m.

Members Present: Mark Mickevich, Ed Miller, Curt Stewart,
Sheryl Howe, Jake Smith

Dan Bacon and Ryan Howe were absent.

II. Also in Attendance

Paul Shoup and Kristy Stewart,

III. Communications or Expressions from the Public

None

IV. Election of Officers

Chairperson Ed Miller opened the nominations for the office of President.

Howe nominated Mark Mickevich for the position of President.

Motion made by Stewart to nominate Mark Mickevich
for the position of President.

Ayes: Mickevich, Miller, Stewart, S. Howe, Smith

Nays: None

Motion carried 5 to 0

Chairperson Miller relinquished the chair to President Mickevich.

President Mickevich opened the nominations for the office of Vice President.

Motion made by S. Howe to nominate Dan Bacon for
the position of Vice President.

Ayes: Mickevich, Miller, Stewart, S. Howe, Smith

Nays: None

Motion carried 5 to 0.

President Mickevich opened the nominations for the office of Treasurer.

Motion made by Mickevich to nominate Curt Stewart for
the position of Treasurer.

Ayes: Mickevich, Miller, Stewart, S. Howe, Smith

Nays: None

Motion carried 5 to 0.

President Mickevich opened the nominations for the office of Secretary.

Motion made by Mickevich to nominate Ed Miller for
the position of Secretary.

Ayes: Mickevich, Miller, Stewart, S. Howe, Smith

Nays: None

Motion carried 5 to 0.

V. Committee Appointments

The Board agreed to meet as a Committee as a Whole and then to split out as needed.

Chairpeople are assigned as follows:

Building and Grounds: Curt Stewart

Curriculum and Professional Studies: Sheryl Howe

Budget Negotiations and Personnel: Mark Mickevich

Policy and Administration Guidelines: Jake Smith

VI. *Consent Agenda Items

- *a. Designation of Depositories for School Funds for 2024-2025: West Shore Bank and Safe Harbor Credit Union
- *b. Authorization of Signatures for Various Funds, Accounts, and Payroll for 2024-2025:
 - 1) General Fund Account: President Mark Mickevich, Secretary Ed Miller, and Treasurer Curt Stewart
 - 2) Payroll Account: Treasurer Curt Stewart or Superintendent of Schools Paul Shoup
 - 3) Activity Account: Superintendent of Schools Paul Shoup or Treasurer Curt Stewart
 - 4) 99 Debt Retirement Account: Treasurer Curt Stewart or Superintendent of Schools Paul Shoup
 - 5) Investment Accounts: Treasurer Curt Stewart or Superintendent of Schools Paul Shoup
- *c. Designation of Person Posting Public Notices of Meetings for 2024-2025: Superintendent of schools Paul Shoup.
- *d. Designation of Publisher of District's Legal Notices: The Ludington Daily News
- *e. Designation of School District Attorney: Thrun Law Firm of Lansing

- *f. Designation of School District Auditor: Brickley DeLong, CPA of Muskegon
- *g. Designation of Labor Relations Consultant: Thrun Law Firm of Lansing
- *h. Designation of School Election Coordinating Committee Representative: Kristy Stewart
- *i. Designation of the Following Program Directors and Coordinators for 2024-2025
 - 1) Title I Director: Superintendent of Schools Paul Shoup
 - 2) Title VI Director: Superintendent of Schools Paul Shoup
 - 3) Title IX Director: Superintendent of Schools Paul Shoup and Administrative Assistant Kristy Stewart
 - 4) Freedom of Information Act Coordinator: Superintendent of Schools Paul Shoup
 - 5) School Meals Application Approval Official: Food Service Director Dana Kessel
 - 6) School Meals Certification and Verification Official: Food Service Director Dana Kessel
 - 7) School Meals Hearing Official: Superintendent of Schools Paul Shoup
 - 8) Great Start Readiness Program Director: Superintendent of Schools Paul Shoup and K-12 Principal Dr. Mark Forner
 - 9) Section 31A (At-Risk) Director: Superintendent of Schools Paul Shoup
 - 10) Section 504 Official: Superintendent of Schools Paul Shoup
 - 11) Michigan Education Assessment Program Coordinator: K-12 Principal Dr. Mark Forner
 - 12) High School Michigan Education Assessment Program Test Coordinator: K-12 Principal Dr. Mark Forner
 - 13) Drug Free Program Coordinator: K-12 Principal Dr. Mark Forner
 - 14) Michigan Access District Coordinator: Superintendent of Schools Paul Shoup
 - 15) Michigan Access School Coordinator: K-12 Principal Dr. Mark Forner
 - 16) Local Homeless Education Liaison: K-12 Counselor Shelley Rife

Motion made by S. Howe, supported by Stewart, to approve the consent agenda items.

Ayes: Mickevich, Miller, Stewart, S. Howe, Smith

Nays: None

Motion carried 5 to 0.

VII. Appointments

President Mickevich made the following appointments for the 2023-2025 school year:

- a. Michigan Association of School Boards' Legislative Relations Network Representative: Ed Miller
- b. Michigan Association of School Boards' Technology Representative: Dan Bacon
- c. Michigan Association of School Boards' Delegate Assembly/Voting Delegate and Alternate: Ed Miller; Alternate - Ryan Howe
- d. West Shore ESD Parent Advisory Committee Representative: Andrea Herrema
- e. West Shore Area School Boards' Association Representative: Mark Mickevich
- f. Mason County Eastern School District Sex Education Advisory Board Representative: Sheryl Howe

- g. Mason County Eastern School District Technology Advisory Committee Representative:
Dan Bacon
- h. Mason County Eastern School District School Improvement Team Representative:
Jake Smith
- i. Mason County Eastern School District Curriculum Committee Representative:
Ryan Howe
- j. Board of Education Recording Secretary (when Board Secretary is not present):
Kristy Stewart

VII. Set Compensation for Board Members

Motion made by Miller, supported by Smith, to set the compensation rate for Board members at \$30 per meeting, not to exceed 52 meetings.

Ayes: Mickevich, Miller, Stewart, S. Howe, Smith

Nays: None

Motion carried 5 to 0.

IX. Set Mileage Reimbursement Rate

Motion made by Mickevich, supported by S. Howe, to set the 2024-2025 fiscal year mileage rate at the current standard I.R.S. rate.

Ayes: Mickevich, Miller, Stewart, S. Howe, Smith

Nays: None

Motion carried 5 to 0.

X. Approval of Organizational Memberships

Motion made by S. Howe, supported by Smith, to approve the Board's memberships in the following organizations for the 2024-2025 fiscal year:

- a. West Shore Area School Boards Association
- b. Michigan Association of School Boards
- c. Michigan Association of School Boards' Legal Trust Fund

There was no further discussion.

Ayes: Mickevich, Miller, Stewart, S. Howe, Smith

Nays: None

Motion carried 5 to 0.

XI. Set Freedom of Information Act Charges for Copies/Publishing

Motion made by S. Howe, supported by Stewart, to set the following rates for Freedom of Information publishing and copies for the 2024-2025 fiscal year and calculations as listed in our FOIA Policy.

- a. Twenty Cents (\$.25) per page for single copies or pages
- b. Twenty Dollars (\$20) per year for regular Board meeting minutes not mailed but picked up (12 meetings)
- c. Twenty Five Dollars (\$25) per year for regular Board meeting minutes mailed (12 meetings)

Ayes: Mickevich, Miller, Stewart, S. Howe, Smith
Nays: None
Motion carried 5 to 0.

XII. Set Non-Resident Student Tuition Rate

Motion made by Miller, supported by S. Howe, to set the non-resident student tuition rate at \$1 for the 2024-2025 fiscal year (does not include school of choice students).

Ayes: Mickevich, Miller, Stewart, S. Howe, Smith
Nays: None
Motion carried 5 to 0.

XIII. Any Other Items of Annual Business with Consent of the Board

None

XIV. Adjournment - 7:30 p.m.



Edward Miller, Secretary
Board of Education
Mason County Eastern Schools

Official minutes of the Mason County Eastern Board of Education are available for public inspection during normal business hours at the Mason County Eastern School District Administration Office, 18 S. Main Street, Custer, MI 49405.

The Mason County Eastern School District is an equal opportunity employer and provider.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid service to attend or participate in the meeting or hearing, please contact the Superintendent of Schools at 231-757-3733 at least one week (if the public notice is for a special meeting, the seven-day request period may need to be shortened) prior to the meeting or as soon as possible.